

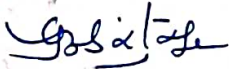
**Rajarshee Shahu Science College, Chandur Rly**

**Notice**

All the IQAC / faculty members are hereby informed that the meeting of IQAC is being organized in the Principal office on 02/08/2018 at 03p.m. to discuss the following agenda.

**Agenda:-**

1. To confirm the minutes of the last meeting held on 28<sup>th</sup> June 2018.
2. To discuss about the confirmation of academic calendar
3. To discuss about the implementation of micro teaching plan of current year
4. To discuss about execution and implementation of department wise planning for current academic year.
5. To discuss about present status of AQAR (2017-18).
6. To discuss about advance , slow learners and conduction of remedial classes
7. To discuss about the briefing of daily activities to IQAC
8. Any other item with the permission of chair.



Coordinator, IQAC

Date 02/08/2018

**IQAC Co-ordinator**

**Rajarshee Shahu Science College  
Chandur Rly., Dist. Amravati**



Principal

**Principal**

**Rajarshee Shahu Science College  
Chandur Rly. Distt. Amravati**

Sr.No.	IQAC member	Designation	Signature
1	Dr. Suresh S. Thakare	Chairman /Principal	
2	Mrs. Uttaratal V. Jagtap	Management Representative	
3	Mr. U.S. Sherkar	External Member	
4	Dr. Gajanan B. Santape	Co-ordinator	
5	Dr. Ashwin P. Pachkawade	Member	
6	Mr. Aslam N. Khan	Member	
7	Dr. Minal J. Keche	Member	
8	Dr. Ashish D. Bansod	Member	
9	Dr. Mahesh P. Chikhale	Member	
10	Mr. Manoj P. Waghmare	Member	
11	Mr. Sanghpal S. Padhen	Member	
12	Mr. Surendra A. Wani	Member	
13	Mr. Prashant B. Mankar	Administrative officer	
14	Ms. Shraddha D. Mahajan	Alumni representative	
15	Ms. Gunashri R. Bansod	Students representative	

① Raksha R. R. R.

② Ravi M. Golhe

R. R. R.

Ravi M. Golhe

## Minutes of IQAC meeting

Meeting of the IQAC was held on 2<sup>nd</sup> August 2018 at 3.00 p.m. in the office of Principal. Dr.S.S.Thakare chaired the meeting the following members were present for the meeting.

Dr.S.S.Thakare

Dr.G.B.Santape

Dr.A.P.Pachkawade

Mr.AN.Khan

Dr.M.J.Keche

Dr.M.P.Chikhale

Mr.S.S.Padhen

Mr.M.P.Waghmare

Mr.S.A.Wani

Ms.Gunashree Bansod

The agenda of the meeting was as follows

1. To confirm the minutes of the last meeting held on 15<sup>th</sup> June 2018.
2. To discuss about the confirmation of academic calendar
3. To discuss about the implementation of micro teaching plan of current year
4. To discuss about execution and implementation of department wise planning for current academic year.
5. To discuss about present status of AQAR (2017-18).
6. To discuss about advance , slow learners and conduction of remedial classes
7. To discuss about the briefing of daily activities to IQAC
8. Any other item with the permission of chair.

At the outset the IQAC Coordinator welcomed the Hon'ble Chairman and the members present in the meeting and requested the Hon'ble Chairman to proceed with the agenda of meeting of IQAC

1. To confirm the minutes of the last meeting held on 15<sup>th</sup> June 2018.

The IQAC Coordinator read the minutes of last meeting held on 15<sup>th</sup> June 2018 and the minutes were confirmed unanimously with correction in the item no.5.



**2. To discuss about the confirmation of Academic Calendar**

Committee was constituted for preparation of Academic Calendar ,Dr.A.P.Pachkawade has been nominated as a Convener and draft was finalized and approved in the house for the its implementation in the academic session 2018-19

**3. To discuss about the implementation of micro teaching plan of current year**

Chairman of the meeting was informed about the implementation of the micro teaching regularly as per semester pattern and record of the same should maintained in daily diary all members were actively participated in the discussion.

**4. To discuss about execution and implementation of department wise planning for current academic year.**

Chairman of the meeting was informed about submission of department wise academic planning to IQAC in the prescribed format. Deadline of submission was 4<sup>th</sup> August 2018 given to all the heads of the department.

**5. To discuss about present status of AQAR (2017-18).**

The committee has reviewed the progress regarding the preparation and submission of AQAR Chairman and IQAC Coordinator gave the information about online submission of AQAR to NAAC ,Bengluru which is mandatory from the session 2018-2019. For the submission of AQAR 2017-18 IQAC coordinator informed to all Criterion in charges regarding the submission of updated information from 1<sup>st</sup> June 2017 to 30<sup>th</sup> July 2018 so that it can be uploaded on the website and place in the forthcoming meeting of College Development Committee for the approval of its finalization and submission to NAAC, Bengluru in the month of September 2018. Dead line for the submission of updated data to IQAC was given 31<sup>st</sup> Aug.2018.

6. To discuss about advance , slow learners and conduction of remedial classes

Chairman of the meeting was informed the house regarding the identification of slow and advance learners from each classes and categorized them into two groups and instruction was given to IQAC coordinator for the preparation of time table and conduction of remedial classes for the slow learners the issue was thoroughly discussed in the house.

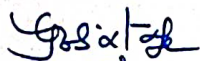
7. To discuss about the briefing of daily activities to IQAC

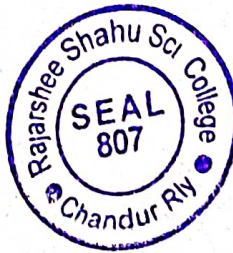
Chairman of the meeting informed the house regarding the briefing of daily activities conducted in the department by email to IQAC.

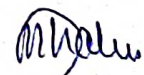
8. Any other item with the permission of chair.

- Dr.M.P.Chikhale convener of the Criterion VII raised the issued regarding the execution of best practices in the teaching and learning process for the improvement of student attendance in classes.
- Dr.M.J.Keche proposed for the organization of Parent Teachers meet
- IQAC Coordinator informed the house regarding signed of MoU with IQAC cluster MH-5 at G.S.College Khamgaon.

Lastly the Chairman summarized the meeting with his concluding speech. Meeting was ended with the vote of thanks by the IQAC Coordinator.

  
IQAC Co-ordinator  
Rajarshee Shahu Science College  
Chandur Rly., Dist. Amravati  
Date: 03/08/2018



  
Chairman of IQAC  
**Principal**  
Rajarshee Shahu Science College  
Chandur Rly Distt. Amravati